

## LEAP Texas Board of Directors Meeting

December 18, 2015  
10:00 a.m. to 11:00 a.m.  
Conference Call

### Meeting Notes

Present	Not Present	Guests
John Beaver David Billeaux Larry King Barbara Lerner Rebecca Lewis Loraine Phillips Celia Williamson Laurel Williamson	Rodger Bennett Gary Elbow Russell Lowery-Hart Catherine Parsonneault Kathryn Rather Jeff Roberts Amy Tan Pat Williams	Tiffany Hearne Sharon Bailey Chris Duke Mo Cuevas Terry Di Paolo

<b>Call to Order</b>	Meeting called to order at approximately 10:05 a.m. by Dr. Loraine Phillips
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Agenda Item	Comments	Recommendations/ Actions/Follow-up
<b>Sign-in</b>	Board members identified themselves.	
<b>Introduction of New Board Members</b>	Dr. Phillips introduced the two new board members: Mr. Jeff Roberts (Sam Houston State University) Dr. Amy Harris Tan (Houston Community College)	
<b>HUB Director</b>	Dr. Phillips briefly explained there have been challenges with the current HUB director and with work not getting done. Dr. Phillips had a discussion with current HUB director and he agreed a re-start was needed and the person acting as HUB director (Terry Di Paolo) has been folded into role as HUB Director. Dr. Phillips discussed the move of Dr. Di Paolo into the role in an official capacity with AAC&U and there was not objection. Dr. Phillips indicated there has already been movement on things that needed to be done. Drs. Pat Williams and Celia Williamson agree this is a good idea. Dr. Sharon Bailey also concurred.	
<b>Tiffany Hearne</b>	Dr. Phillips made everyone aware that Ms. Tiffany Hearne is now at The University of Texas at Arlington as accreditation manager. Her new email address ( <a href="mailto:tiffany.hearne@uta.edu">tiffany.hearne@uta.edu</a> ) was also shared.	
<b>LEAP Texas Recruiting</b>	Ms. Hearne indicated that current membership is down from 61 the previous year to about 45 (with four to five schools pending in the 45). Dr. Phillips asked for assistance and ideas about how to improve	Board members and fellows are to follow-up with institutions to encourage their

	<p>membership numbers. She also asked how to conduct follow-ups. Dr. Phillips indicated that Ms. Hearne would follow-up with on those with pending memberships.</p> <p>Dr. Bailey indicated she could follow-up with Coastal Bend and Texas Southern University.</p> <p>Dr. Phillips and Ms. Hearne communication with liaisons and provosts.</p> <p>Dr. Larry King agreed to follow-up with UT Tyler, Lamar, and will check on Tyler JC.</p> <p>Dr. Celia Williamson agreed to follow-up with Brookhaven, NCTC, Lone Star, and UNT Dallas.</p> <p>Dr. Williams agreed to follow-up with Lone Star as well.</p> <p>Dr. Barbara Learner will try to get a provost to bring up LEAP Texas prior to the Coordinating Board meeting (during retreat Jan. 19-20). Dr. Learner asked for a summary piece about LEAP to share.</p> <p>Dr. Di Paolo agreed to follow-up with Cedar Valley and Brookhaven.</p> <p>Dr. John Beaver indicated that Blinn College’s check is in the mail.</p>	<p>membership in LEAP Texas.</p>
<p><b>By-laws</b></p>	<p>Dr. Phillips indicated Dr. Rebecca Lewis would be updating by-laws to include the language guiding the filling of open board positions.</p> <p>Dr. Phillips indicated her term is up in May, but she is considering running for a second term. She asked is succession planning is something the board wished to pursue.</p> <p>Dr. Beaver shared that TCCIA has a succession plan in their by-laws.</p> <p>Dr. Williams thinks a succession plan is a good idea. Dr. King also agrees and this would ensure continuity.</p> <p>Dr. Phillips noted that currently the position is a two year term.</p>	<p>Dr. Lewis to update by-laws to reflect guidance for filling open positions.</p> <p>Dr. Celia Williamson moved to create a succession plan within the by-laws. Dr. Learner seconded the motion. The motion carried with no position.</p> <p>Dr. Phillips to reach out to Drs. Parsonneault and Elbow to consider a succession plan within the by-laws.</p>

	<p>Dr. Celia Williamson moved to create a succession plan within the by-laws. Dr. Learner seconded the motion. The motion carried with no opposition.</p> <p>Dr. Phillips asked Dr. Beaver if he could get the TCCIA by-laws out to Dr. Catherine Parsonneault and Dr. Gary Elbow and copy her and Dr. Lewis. Dr. Phillips agreed to reach out to Drs. Parsonneault and Elbow for them to consider, along with Dr. Beaver, a succession plan.</p>	
<p><b>SACSCOC Affiliate Group Meeting – Presentations Posted on Web</b></p>	<p>Dr. Phillips shared that 45 people were in attendance at the LEAP Texas affiliate group meeting at the SACSCOC Annual Meeting in Houston on December 7, 2015. The assessment fellows were introduced and this generated a lot of excitement.</p> <p>Drs. Dani Day and Karen Mongo discussed the AAC&amp;U funded GEMS Pathways Project between the University of North Texas, Dallas County Community College District, and Collin College.</p> <p>Dr. Rex Peebles explained that Texas recently signed on with Multit-State Collaborative through AAC&amp;U and SHEEO.</p> <p>Dr. Chris Markwood, former LEAP Texas Treasurer and now the President of Columbus State University in Georgia, joined the LEAP Texas SACSCOC meeting to congratulate and encourage the organization, open the meeting, and to share that Georgia is now seeking to become a LEAP State.</p> <p>Presentations from the affiliate meeting are on the LEAP Texas website found here:  <a href="http://leaptx.org/events/2015-sacscoc-affiliate-group-meeting/">http://leaptx.org/events/2015-sacscoc-affiliate-group-meeting/</a>.</p>	
<p><b>Barbara Learner Idea for UEAC</b>  <a href="http://leaptx.org/events/2015-sacscoc-affiliate-group-meeting/">http://leaptx.org/events/2015-sacscoc-affiliate-group-meeting/</a></p>	<p>Dr. Barbara Learner would like for a fellow to attend and speak at a UEAC meeting in spring 2016.</p> <p>Dr. Learner asked if there is a fellow who could do this one-day trip. Dr. Mo Cuevas was mentioned as a possible candidate as she lives near-by in San Antonio.</p> <p>Dr. Learner said Melinda Valdez handles the UEAC agenda. Dr. Phillips will initiate contact with Valdez. Dr. Learner also suggested copying Dr. Peebles.</p>	<p>Dr. Phillips will initiate contact with Melinda Valdez (THECB) to arrange for a fellow to speak at the spring 2016 UEAC meeting.</p>

<b>TAMU-CC MOU</b>	Dr. Phillips reminded everyone the LEAP Texas MOU with TAMU-CC runs out in August 2016. She added there is not as much interest at TAMU-CC as previously with the new administration and so LEAP Texas will be looking for new home. Dr. Phillips encouraged everyone to begin considering where that might be.	

<b>Adjourn</b>	Meeting adjourned at 10:48 a.m.
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