

LEAP Texas Board of Directors Meeting

September 4, 2014
1:00 p.m. to 2:00 p.m.
Conference Call

Meeting Notes

Present	Not Present	Guests
Rodger Bennett David Billeaux Ann Bolman Gary Elbow Larry King Barbara Lerner Russell Lowery-Hart Chris Markwood Loraine Phillips Sarina Phillips Kathryn Rather Pat Williams Celia Williamson Laurel Williamson Dick Whipple	Catherine Parsoneault	Tiffany Hearne Rebecca Lewis

Call to Order	Meeting called to order at approximately 1:03 p.m. by Dr. Loraine Phillips
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Agenda Item	Comments	Recommendations/ Actions/Follow-up
Sign-in	Board members identified themselves.	
Approval of Minutes	Dr. Phillips presented the minutes from the previous board meeting and asked if there was a motion to approve. Dr. Celia Williamson moved to accept the minutes as presented. Dr. Gary Elbow seconded the motion. The motion carried with no opposition. Dr. Phillips asked if she could post the minutes on the LEAP Texas website and no one objected.	Dr. Celia Williamson moved to accept the minutes as presented. Dr. Gary Elbow seconded the motion. The motion carried with no opposition. The minutes will be posted on the LEAP Texas web site.
Update from the By-laws Subcommittee (Catherine, David, and Gary)	Dr. Elbow reported that little work had been done on revising the by-laws. He also indicated that he would be able to devote more attention to the by-laws later in September.	
Update from the MOU Subcommittee (Celia, Rodger, and Chris)	Dr. Chris Markwood reported the team is still continuing to work on the MOU, but there is nothing substantial to report	

<p>Review Call for LEAP Texas Professional Development (Loraine and attachment)</p>	<p>Dr. Phillips provided a handout of suggestions responders made via the listserv to the inquiry about desired professional development. She explained that two themes emerged, 1) assessment of the Core Objectives, and 2) helping faculty meaningfully incorporate the required objectives into their core courses.</p>	
<p>Article by Katie – Uses? (attachment)</p>	<p>Dr. Phillips asked the group for possible uses of the article written by Ms. Katie Rather. Dr. Elbow suggested posting it on the website. Dr. Celia Williamson agreed with Dr. Elbow. Ms. Rather interjected and indicated she would prefer to explore having it published prior to putting it on the website. Dr. Phillips told Ms. Rather that the group would then wait to hear back from her before doing anything further with the article.</p>	
<p>Recruiting Institutions – Year 2 – Timeline and deadline (Loraine and Tiffany)</p>	<p>Dr. Phillips suggested that a written piece is needed to send to Provosts that would include what LEAP Texas has accomplished as well as current and future projects. Dr. Celia Williamson asked if this piece was intended for provosts of current member institution or for non-member institutions. Dr. Phillips thought it was appropriate for both. Dr. Celia Williamson suggested that Board members be copied on notifications to Provosts of their respective institutions so Board members could make personal endorsements. Dr. Lerner supports electronic notification to Provosts and copy Board.</p> <p>Dr. Phillips asked the group who would be willing to draft the correspondence. Drs. Larry King, Celia Williamson, and Laurel Williamson agreed to work on the recruitment piece.</p>	<p>Drs. Larry King, Celia Williamson, and Laurel Williamson agreed to work on the recruitment piece.</p> <p>The group determined the deadline for first-time and renewal of membership to LEAP Texas would be 30-days from the initial invitation.</p>
	<p>Ms. Tiffany Hearne had a question about the deadline for re-upping and new memberships. The group determined the deadline would be 30-days from the initial invitation, which would probably be at the end of October.</p> <p>It was suggested that a LEAP Texas representative reach out to the CCAO meeting in Austin. Dr. Chris Markwood indicated that he had a list of contacts, and he would reach out to them.</p>	
<p>AAC&U Faculty Collaboratives proposal to the Lumina Foundation – Update (Loraine and attachment)</p>	<p>Dr. Phillips explained that historically, AAC&U has been requesting that Lumina provide funding to do more faculty development. Lumina is working with AAC&U, and AAC&U is including LEAP Texas in the discussion. The grant would require LEAP Texas to establish a Hub and find faculty fellows.</p> <p>Dr. Phillips asked the group to discuss what they want in a hub, what might already be out there that could be used in this capacity, and how to go about nominating and recruiting faculty.</p> <p>Mr. Roger Bennet indicated that DCCCD already has a faculty development hub in the form of the LeCroy Center. He explained that LeCroy is an organization that designs and implements distance education. He noted that he approached them previously about devising some faculty development and the Center</p>	

	<p>expressed interest.</p> <p>Dr. Phillips asked the group about their thinking on how to recruit faculty. Mr. Bennett stated that he would like to see some clearly crafted expectations and then proceed with nominating the right people. Dr. Williamson said she knew of several faculty who had served on the tuning committee, and she knows one individual who knows about DQP.</p> <p>There should be one hub and the four faculty members would operate out of that hub.</p>	
<p>Upcoming Professional Meetings – IUPUI, SACSCOC Annual Meeting, TAMU, others?</p>	<p>Dr. Phillips asked if anyone was going to attend the IUPUI conference and no one indicated they were.</p> <p>Dr. Laurel Williamson said she would be attending the SACSCOC annual meeting as did Dr. King, Ms. Rather and Dr. Markwood. Dr. Phillips noted that the previous LEAP Texas special meeting at the SACSCOC Annual Meeting was well attended and perhaps something like that could happen again. Dr. Williamson and Dr. King indicated that he was willing to assist with programming as well as Dr. Phillips and Dr. Russell Lowery-Hart.</p> <p>Dr. King said SFA will be presenting at the TAMU Conference. LEAP Texas hopes to receive a Workshop from the TAMU Conference.</p>	
<p>New LEAP Texas web site, http://leaptx.org – Thanks Tiffani!</p>	<p>The LEAP Texas Web site is established.</p>	
<p>Active Board Member, but retired or partially retired from position – is this an issue?</p>	<p>Dr. Phillips asked if there was an issue with a Board member retiring from an institution, but continuing to serve on the LEAP Texas Board. Dr. Celia Williamson indicated that she wants Board members to have an active affiliation with an institution, but that affiliation can change. No one expressed opposition to Dr. Celia Williamson’s idea.</p> <p>Dr. Phillips suggested that the by-laws committee make note of this and determine if the by-laws need to be modified.</p>	<p>By-laws committee to clarify Board members active affiliation with an institution.</p>
<p>Adjourn</p>	<p>Meeting adjourned at 2:00 p.m.</p>	